

South Dakota Association of Assessing Officers

Executive Board Meeting

September 16, 2008



President Russ Ronke called the Executive Board meeting to order September 16, 2008, at the Sioux Falls Convention center in Sioux Falls, SD, at 5:00 PM.

Members present were:

President	Russ Ronke
Vice President	Renee Buck
Secretary	John Cole
Treasurer	Rownea K Gerbracht
District 1 Chairman	Allison Jensen
District 3 Chairman	Brad Stone
District 4	Mark Meyer
District 5	Kay Hageman
District 6	Dot Kistner
District 7 Chairman	Cynthia Forgy
District 9 Chairman	Carrie Stephenson
Education Committee Chair	Brenda Duncan
Registered Agent	Eli Whitney
DOR	Harvey Kistler

Old Business: None

New Business:

Harvey Kistler reported on the problems and potential financial implications that were incurred when the assessors conference was moved from the planned location in Pierre to Deadwood without adequate cancellation notice to the Pierre vendor. He suggested that all future conference and school budgets and contracts be reviewed by the executive committee before entering into a binding contract with the vendor. Harvey also recommended the addition of the above requirement to the "Procedure and Conference Planning Guide" (Blue Book).

Renee Buck - moved to have the executive board review all future conference and school budgets and contracts, prior to their signing.

Rownea Gerbracht - Second.

Motion passed.

Carrie Stephenson - moved to have the treasurer contact the accountant (tax preparer) with the new mailing address for the treasurer when elected to office, and to add that information to the "blue book".

Brad Stone – second

Motion passed

District meeting minutes are to be sent to Rownea, Eli, and Harvey.

Use of the association credit card was discussed.

Rownea - moved that the credit card remain with the registered agent (Eli), it is to be used only to guarantee school/conference meeting rooms, and the registered agent (Eli) will complete any paper work requiring the use of the credit card. Also to add this to the "blue book"

Renee – second

Motion passed

Brenda Duncan (Education Committee) – proposed that the postmark deadline for the SDAAO scholarship application form for SDAAO members children and grand children be moved from May 1 to April 1.

Brenda – Also proposed that the SDAAO pay the registration fee for any currently paid SDAAO member to attend an out of state NCRAAO conference. No scholarship funding would be available in those years that a NCRAAO conference is held in South Dakota.

Renee Buck – moved to adopt Brenda's proposals.

Rownea Gerbracht – second the motion

Motion passed

Eli Whitney- moved to adjourn.

Brenda Duncan – second

Motion carried

John R. Cole

SDAAO Secretary