

Revenews

Please pass around to all office staff

June 2009

Assessor's Calendar

June 2009

Submit real estate transfers from November thru April
(Admin Rule 64:05:01:06)

Submit mobile home transfers from previous month
(Admin Rule 64:05:01:06)

Other

Be prepared to testify at Office of Hearing
Examiners/Circuit Court, if scheduled
Do sales analysis to determine reappraisal projects
Appraisal field work
Sales Ratio Workshop
USPAP 7 hour Workshop
NCRAAO Conference

July 2009

Submit mobile home transfers from previous month
(Admin rule 64:05:01:06)

Other

Appraisal field work
Order forms and supplies as soon as forms revisions
are approved by Secretary of Revenue
Prepare and submit office budget to Auditor

Abstracts

Abstracts were due May 18. Please turn them into Colleen ASAP if you have not already done so. The numbers are extremely important this year due to the change from market to productivity on agricultural assessments.

Sales Ratio Workshops

The following sales ratio workshops have been scheduled:

Mitchell – June 4

Davison County Fairgrounds
9:00 am – 1:00 pm

Pierre – June 9

Matthews Training Center, Foss Building
9:00 am – 1:00 pm

Watertown – June 11

Lake Area Technical Institute
9:00 am – 1:00 pm

Rapid City – June 24

SDSU West River Ag Center

Remember these workshops will count towards re-certification. The workshops are planned for approximately 3-4 hours or as long as needed. Lunch will be on your own after we have covered all material. Bring a copy of the current ratio guidelines (revised 2008), a hand held calculator and writing utensils.

Any questions contact: Bonnie F, Colleen, Karla or Wendy

Property Tax Staff Phone Numbers

| | |
|-------------------|----------|
| Michael T. Kenyon | 773-3311 |
| Todd Bailey | 773-5851 |
| Bonnie Maize | 773-3139 |
| Wendy Semmler | 773-4923 |
| Colleen Skinner | 773-5120 |
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Appraisal Work and Projects

Now is the time to be asking assistance from your field person in solving any problems in your assessments. Final ratio audit is NOT the time to be deciding what you need to do. If you are having problems or need some to listen to your ideas, contact, Bonnie, Karla or Todd.

Workshops

Workshops are valuable, but not all workshops count for recertification. If you are going to attend a workshop (other than Department of Revenue and Regulation workshop) you may want to check to ensure it qualifies for a workshop credit. Workshops need to be approved by the Secretary of Revenue prior to attendance in order for them to count towards certification. Any questions please contact Bonnie F.

USPAP 7 hour Workshop

The USPAP 7 hour workshops will be held June 15 and 16 in Pierre at the Kings Inn and June 18 and 19 in Aberdeen at the Brown County Courthouse. Registration deadline is May 15. Any questions please contact Brenda in Moody County.

2009 NCRAAO Conference

The 2009 NCRAAO Conference will be held June 14-17 in Coralville Iowa at the Marriot Coralville. This year theme is "Renew your Energy in Iowa". For more information please go to the SDAAO webpage.

Enjoy your summer!

