

Revenews

Please pass around to all office staff

August 2010

Assessor's Calendar

August 2010

Submit real estate transfers from May and June
(Admin Rule 64:05:01:06)

Submit mobile home transfers from previous month
(Admin rule 64:05:01:06)

Other

Continue with appraisal field work
(reappraisal/building permits)
Track sales analysis for market adjustments
Prepare for Sales/Compliance Audits

September 2010

Submit mobile home transfers from previous month
(Admin Rule 64:05:01:06)

Review all taxing entities boundaries. Make sure all minor boundary changes of school districts and annexations by municipalities are changed prior to October 1. (AGO-92-01)

Other

Continue with appraisal field work
(reappraisal/building permits)
Order Mobile Home decals
Annual Assessors School September 12-17, Pierre
IAAO Conference (August 29- September 1,
Orlando,FL)
Prepare for Sales/Compliance Audits

Productivity Numbers

The numbers are out! There was a nice explanation on how the numbers were arrived at and the adjustment process. If you have remaining questions, please contact Colleen or your field person.

Compliance/Sales Audits

The field staffs are off to a good start with the audits. The compliance audits have not been done for several years so don't be surprised if you think your audit is over and we come back to ask for more information. If you have questions prior to us coming to your office, please don't hesitate to ask.

Property Tax Staff Phone Numbers

Michael T. Kenyon	773-3311
Todd Bailey	773-5851
Russ Hanson	773-6149
Bonnie Maize	773-3139
Wendy Semmler	773-4923
Colleen Skinner	773-5120
Fax Number	773-6729

Pierre Main Office
445 East Capitol
Pierre, SD 57501-3185

Enjoy!

Bonnie Fosheim
Webster Field Office
711 W. 1st Street Ste.103B
Webster, SD 57274-1398
Phone: (605) 345-2023
bonnie.fosheim@state.sd.us

Karla Harkness
Yankton Field Office
PO Box 859
Yankton, SD 57078-0859
Phone: (605) 668-2939
Fax: (605) 668-2936
karla.harkness@state.sd.us

