



South Dakota Association of Assessing Officers

Executive Board Meeting

June 29, 2010

President Renee Buck called the Executive Board meeting to order on June 29, 2010 at the Pizza Ranch, Ft. Pierre, South Dakota at 12:05 p.m.

Members Present were:

President	Renee Buck	Department of Revenue	Colleen Skinner
President Elect	John Cole	Department of Revenue	Bonnie Fosheim
Vice President	Rownea Gerbracht	Department of Revenue	Michael Kenyon
Secretary	Carrie Stephenson	Legislative Committee	Joyce Dragseth
Treasurer	Lori Mackey	Registered Agent	Eli Whitney
Past President	Tony Dewald	Parliamentarian	Shannon Rittberger
District 1 Chairman	Janelle Goddard	Legislative Committee	Kyle Helseth
District 2 Chairman	Patty Caster	Education Committee	Harvey Kistler
District 3 Chairman		Education Committee	Leah Vissia
District 4 Chairman		Education Committee	Dari Schlotte
District 5 Chairman		Legislative Committee	Kim Markley
District 6 Chairman	Dot Kistner		
District 7 Chairman	Cynthia Forgey		
District 8 Chairman			
District 9 Chairman	Terry Augspurger		

Rownea Gerbracht made a motion to approve the minutes of the May 28, 2010 executive board meeting with a second by Bonnie Fosheim. Motion carried unanimously

Lori Mackey, SDAAO Treasurer reported that the association has an available balance as of June 29, 2010 of \$52,409.63. Patty Caster made a motion to approve the treasurer's report with Janelle Goddard seconding the motion. Motion carried unanimously.

Old Business:

Vanguard was discussed with the pros and cons of using more than one manual. Michael Kenyon showed a draft of the new administrative rule allowing the use of Vanguard's manual. There will be a hearing either in August or September regarding this matter.

Colleen Skinner spoke about the upcoming school and the classes available. A proposed budget for school was also given out. Tuition will remain at \$250 for 2010 school. Ms. Skinner will also look at setting a policy for non-county members to take our classes at a higher rate since SDAAO subsidizes the classes.

Shannon Rittberger again addressed the board in regards to hosting an IAAO instructor training course and whether or not SDAAO would assist in the funding of this. The education committee chair, Leah Vissia, gave a recommendation to the board that SDAAO assist in subsidizing the training course. Mr. Rittberger was unable to get an exact cost as much of it will depend on when the class is held and the instructor's airfare and such. No action was taken on this.

New Business:

Lori Mackey spoke about the procedure in paying bills and if there was any approval process needed prior to her issuing checks. It was discussed and determined that the current process is working but a reminder was given to keep an open line of communication with the president.

Rownea Gerbracht provided a list of changes for the blue book. She will get these updated and a copy is available on the SDAAO Website.

Renee Buck requested all committee chairpersons submit a tentative budget to her so SDAAO can better keep track of expenditures to certain areas.

Legislative committee member, Harvey Kistler, spoke on concerns he has in regards to our tax exempt status and paying for registered lobbyists. John Cole made a motion to not pay for SDAAO lobbyist for the year 2011 with Rownea Gerbracht seconding the motion. Motion carried unanimously.

Leah Vissia, Education Committee, recommended to the board that our USPAP standards change. Patty Caster made a motion to recommend to the Department of Revenue & Regulation that the administrative rule regarding USPAP to be change to say USPAP, 7 hour class, will be taught in even years to follow the National Standards. Terry Augspurger seconded the motion. Motion carried by majority vote.

Payment of meals and mileage was discussed and stated that our by-laws allow for the reimbursement of such items for all committee members.

Eli Whitney made a motion to adjourn the meeting with John Cole seconding the motion. Motion carried.

Respectfully Submitted,

Carrie Stephenson, CAA
SDAAO Secretary