

SOUTH DAKOTA ASSOCIATION OF ASSESSING OFFICERS EXECUTIVE BOARD MEETING

MAY 25, 2016

Louise called the SDAAO Executive Board meeting to order at 8:02 AM MT at the Holiday Inn in Spearfish, SD.

In attendance were:

- Louise Hohn – President
- Chris Lilla – President Elect
- Joe Doran – Vice President
- Brandy Meier – Secretary
- Michael Hauke – Treasurer
- BreAnn Nelson – District 1 Chair
- Terri Cornelison – District 2 Chair
- Rose Bennett – District 3 Chair
- Leah Vissia – District 4 Chair
- Shirley Ebsen – District 5 Chair
- Karla Harkness – District 6 Chair
- Carrie Stephenson – District 9 Chair
- Michael Houdyshell – SD Dept. of Rev.
- Wendy Semmler – SD Dept. of Rev.
- Allison Jensen – SD Dept. of Rev.
- Brenda Duncan – Registered Agent

Secretary Report:

Brandy Meier handed out minutes from the February 29, 2016 board meeting. Motion made by Chris Lilla to approve the minutes, 2nd by Carrie Stephenson.

Treasurer Report:

Michael Hauke handed out the Treasurer's Report as of 5-25-16 showing a checking balance of \$42,470.90 with a savings balance of \$30,000.19 totaling \$72,471.09. Michael's report also shows a projection, after conference, of approximately \$59,471.09. Joe Doran made the motion to approve the Treasurer's Report and was 2nd by Leah Vissia.

Old Business:

Membership Dues

Louise stated that after some research it was decided there was no need to change the by-laws as previously thought, it was a decision of the Executive Board. Leah made a motion to raise membership dues to \$75 per regular member, \$75 per associate member, and \$35 per inactive member. Motion was 2nd by Carrie Stephenson.

SOUTH DAKOTA ASSOCIATION OF ASSESSING OFFICERS EXECUTIVE BOARD MEETING

Establish SDAAO Scholarship Eligibility

Louise stated that after some research it was decided there was no need to draw up a resolution to clarify the eligibility of the scholarship applicants, as previously thought, it was a decision of the Executive Board. The current policy reads that the applicant must be the child or grandchild of a current SDAAO member. Joe Doran made a motion to change the policy to read that all scholarship applicants must be the child or grandchild of an active or inactive member of the SDAAO. Terri Cornelison 2nd his motion.

Brenda Duncan also requested an email address field be added to the scholarship application.

Trevor Cramer's Replacement on Effective Efforts/Membership Committee

Louise updated the board that Geoff Bray has agreed to take over Trevor Cramer's position on the Effective Efforts/Membership Committee.

Brenda Duncan's Replacement as Registered Agent

Brenda Duncan has agreed to remain as registered agent until her retirement in December 2016. DeAnna Berke has agreed to take over the position of registered agent following Brenda's retirement.

New Business:

SDAAO Credit Card

Brenda Duncan asked the board for permission to change the SDAAO credit card from Sioux Empire Federal Credit Union to Wells Fargo pending there is no charge to the association. Carrie Stephenson made a motion to allow Brenda to change the SDAAO credit card pending there is no charge to the association. Joe Doran 2nd the motion.

Scholarship

Michael Hauke approached the board regarding scholarship amounts. Scholarships in the past have been given based on the end of the year balance of the checking account. After some discussion on whether we should use the balance of the end of the year checking and savings combined; or perhaps consider a set number and set dollar amount of scholarships. Joe Doran motioned to table the discussion on scholarships until the next Executive Board Meeting. Rose Bennett 2nd the motion.

Request for a Refund

Louise Hohn has received 3 requests for a refund for the 2016 SDAAO conference registration.

SOUTH DAKOTA ASSOCIATION OF ASSESSING OFFICERS EXECUTIVE BOARD MEETING

Beth Penrod, Potter County, has requested a refund due to a death in the family. Leah motioned to refund Beth and Chris 2nd her request.

Sheri Bosquet, Union County, has requested a refund as she was unable to attend as she was feeling ill. The board tabled her request asking for more information.

Christy Smith Pearson, Hanson County, has requested a refund do to a family emergency. The board tabled her request as procedure states we must have this request in writing.

2016 SDAAO School

Wendy Semmler and Leah Vissia gave the board an update on the classes and teachers that will be provided for the 2016 SDAAO assessor school. The classes offered will be Basics-Todd Bailey, Ag-Richard Gilmore, Commercial-Josh Luther, IAAO 101-Scott Johnson, IAAO 311- David Cornell. Wendy mentioned that Josh Luther is willing to write a commercial class specifically for the SDAAO school.

Years of Service Award

It was suggested that a list of people receiving their years of service award be emailed out prior to conference, so the directors know ahead of time and have the chance to make arrangements for them to attend, if desired.

Adjournment

At 8:33 AM MT Brenda Duncan made a motion to adjourn, 2nd by Joe Doran.

Respectfully submitted,

Brandy Meier, Secretary