

LAWRENCE COUNTY JOB OPENING NOTICE

Job Title:	APPRAISER
Starting Pay:	\$22.26 - \$23.81 (D.O.Q.)
Work Schedule:	Fulltime 40 hrs per week
Closing Date:	Open until filled
Description of Duties:	Researches property characteristics through the use of a CAMA system, blueprints and a mapping system. Appraises parcels through on-site inspections and calculates property values. Records data necessary for appraisals, including detailed observation as to quantity, quality and type of construction components. Defends the appraisal of property at the local and county boards of equalization as well as at the State or Court Level as directed. Answers off and on-site inquiries to provide information concerning the appraisal, assessment as well as the tax processes.
Qualifications:	Ability to read and interpret directions, manuals and other written guides. Ability to learn real property appraisal and assessment principles and practices, (including attending annual assessor's schools and conferences held at different locations throughout the state). Ability to establish and maintain effective working relationships with fellow employees, other agencies and especially the public. <u>A VALID DRIVER'S LICENSE IS REQUIRED.</u>
Education:	High School Diploma or Equivalent
Special Requirements:	Must be able to meet the requirements for a C.A.A. certification as required in Administrative Rules Chapter 64:02:01.
Submit Application & Resume to:	Director of Equalization 90 Sherman St Deadwood, South Dakota 57732 Email: brunge@lawrence.sd.us

You must submit a county job application with your resume to be considered. You can find an application at <http://lawrence.sd.us/employ.htm>.

Lawrence County is an equal opportunity employer.