

## SOUTH DAKOTA ASSOCIATION OF ASSESSING OFFICERS EXECUTIVE BOARD MEETING

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September 12, 2017

President Joe Doran called the meeting to order at 12:20 p.m. at the Pizza Ranch in Fort Pierre, SD.

In attendance were:

- Joe Doran – President
- Brandy Meier – President Elect
- Michael Hauke – Vice President
- Terri Cornelison – Secretary
- Russ Hanson – Treasurer
- Chris Mooney – District 2 Chair
- Rose Bennett – District 3 Chair
- Karen Knail – District 4 Chair
- Shannon Lee – District 8 Chair
- Kim Markley – District 9 Chair
- Chris Lilla – Brookings County
- Corinna Erickson – Perkins County
- Michael Houdyshell – Department of Revenue
- Wendy Semmler – Department of Revenue

### Secretary Report:

The minutes from the June 1, 2017 executive board meeting were presented. Motion was made by Russ Hanson and seconded by Michael Houdyshell to approve the minutes. Motion carried.

The minutes from the June 2, 2017 executive board meeting were presented. Motion was made by Wendy Semmler and seconded by Russ Hanson to approve the minutes. Motion carried.

### Treasurer's Report:

Russ Hanson presented the treasurer's report. There is currently a balance of \$68,451.69 in the checking account and \$30,024.27 in the savings account. Motion was made by Shannon Lee and seconded by Brandy Meier to approve the treasurer's report. Motion carried.

### Education Committee Report:

Wendy Semmler reported on the upcoming SDAAO school to be held in Pierre. There was an overwhelming response to the IAAO 201 course and there will be two classes held for that course. There are currently 24 signed up for the Basics class, 48 for the IAAO 201 class, 28 for the Construction class and 29 for the Topics class. Wendy stated that Ben Abrams and Brent Dornon have been hired to teach the IAAO 201 classes at a cost of \$4,850 and \$4,250 respectively. Matt Archer will be teaching the Construction class at a cost of \$750 and the Basics and Topics classes will be taught by Department of Revenue staff at no cost. Motion was made by Kim Markley and seconded by Brandy Meier to approve the education committee report. Motion carried.

## Old Business:

### Policy manual

Discussion was held on the possibility of hiring someone to keep the board on track. It was discussed to make the treasurer position a more permanent member of the board. Motion was made by Kim Markley and seconded by Brandy Meier to have Michael Houdyshell work with the Resolution committee and review the current by laws and make recommendations on what needs to be changed. Motion carried.

### IAAO Membership Dues

Motion was made by Michael Hauke and seconded by Rose Bennett for SDAAO to pay IAAO dues for the executive board officers in the event the county would not cover this cost. Motion carried.

### Conference Committee

Discussion was held on organizing an East River and a West River Conference Committee to help in the planning of conference each year. Kim Markley, Corinna Erickson and Joe Doran will research this more and present at the next executive board meeting.

### New Member Committee

Discussion was held on the need for a new member committee. It was stated that it is up to the President to decide what committees are needed.

### Survey for SDAAO focus

Michael Hauke will be sending this survey out in the near future.

### Conference Fees

Discussion was held on what the conference fee should be. It was stated that it is up to the President to decide how much is needed to fund his or her conference and that is why it is important that a budget be done when planning a conference.

## New Business:

Secretary Replacement – Terri Cornelison stated that she has accepted the Auditor position in Custer County and is no longer with the Equalization office. Joe will wait until the Director of Equalization position is filled for Custer County before naming someone to replace Terri on the executive board.

### Use of credit card

Motion was made by Russ Hanson and seconded by Kim Markley to authorize a voucher be presented to the treasurer and state that it is to be paid by the association's credit card for the cost of the new website. Motion carried. Motion was made by Kim Markley and seconded by Wendy Semmler to approve the payment of 3 years on the website costs. Motion carried.

### Old projectors

Motion was made by Chris Lilla and seconded by Michael Houdyshell to dispose of the 2 old projectors that the association has and are not being used. Motion carried.

#### Representation on Education Committee

It was suggested that all districts be represented on the education committee. After reviewing current education committee members, it looks like District 7 is the only one that is not represented. Joe will ask someone from District 7 to consider being a part of that committee.

#### 2018 Conference

Joe reported that the 2018 SDAAO conference will be held May 22 -25, 2018 at the Alex Johnson hotel in Rapid City, SD.

#### 2019 Conference

Brandy reported that the 2019 conference will be held May 21 -24, 2019 at the Lodge in Deadwood, SD

#### 2020 Conference

Michael reported that the 2020 conference will be held May 26 – 29, 2020 at the Ramkota in Aberdeen, SD.

#### 2022 Conference

Russ reported that the 2022 conference will be held at the Holiday Inn downtown in Sioux Falls, SD.

#### Adjournment

Motion was made by Rose Bennett and seconded by Russ Hanson to adjourn at 2:15 p.m.

Respectfully submitted,  
Terri Cornelison, Secretary