



## LAWRENCE COUNTY JOB OPENING NOTICE

- Job Title:** DIRECTOR OF EQUALIZATION
- Starting Pay:** D.O.Q
- Work Schedule:** Full Time - 40 hrs per week
- Closing Date:** January 20, 2023
- Description of Duties:** Performs managerial, supervisory and administrative work in the direction and operation of professional and technical appraising. Conducts and performs the duties of Director of Equalization in compliance with South Dakota laws.
- Qualifications:** Thorough knowledge of methods, techniques and procedures utilized in the appraisal of property for tax assessment purposes. A VALID DRIVER'S LICENSE IS REQUIRED. Must establish residency in Lawrence County, South Dakota within eleven (11) months of date of employment
- Education:** Related Bachelor of Science degree is desirable with 5 years general experience in valuing property; or, a high school diploma with five years' experience in assessing property values.
- SPECIAL REQUIREMENTS:** Must provide certified assessor and appraising documentation or be able to meet the requirements for a C.A.A. certification as required in Administrative Rules Chapter 64:02:01.
- Submit Application & Resume to:** Bruce Outka, Commissioners' Assistant, 90 Sherman St Deadwood, South Dakota 57732 Email: [boutka@lawrence.sd.us](mailto:boutka@lawrence.sd.us)  
You must submit a county job application with your resume to be considered. Application available at <https://sd-lawrence.civicplus.com/381/Employment-Opportunities> or at the Lawrence County Auditor's Office



Lawrence County is an equal opportunity employer.