

SDDAO District 1 held a meeting at the Pennington County Administrative Building on Thursday, May 21, 2015.

County Roll Call:

- Butte – Lisa Nelson, Debbi Weaver
- Corson – absent
- Dewey – absent
- Harding – Lila Teigen, Deb Johnson
- Perkins – Rownea Gerbracht, BreAnn Nelson
- Zeibach – absent
- SD DOR – Allison Jensen, Region Director

Discussion was held on the following:

- Introductions were held due to some new personnel
- L. Nelson and D. Weaver reported on their office happenings. Megin Lang has resigned. They are in the process of adding another office staff and have several good applicants. L. Nelson thanked A. Jensen and all others that have been helpful to their office.
- SDDOR Sales R Workshop held May 21, 2015.
- 2015 Assessment Notices
 - Discussion was held on sending out a preliminary assessment notice. A. Jensen clarified why this would be done. Example: In a situation where there is a reassessment and all the parcels have a value increase.
- Boards
 - Local
 - County
 - OHE
- Reassessment/Reappraisals Scheduled
 - Contacting property owners
 - Post Cards – A. Jensen will send a sample to L. Nelson
 - Phone Call
 - News Paper advertising
 - How many individuals go out assessing alone or in pairs?
 - Do county assessors go into each building? YES, if possible, to get an accurate account of what the building is like.
 - Door hangers
- SDDAO Conference, Yankton, June 2-4, 2015
 - Office door prize – reminder to take to conference
 - District door prize – D. Johnson discussed who has not paid for their share of the district gift.
- NCRAAO Conference, Wisconsin Dells, WI, June 15-18
 - R. Gerbracht and L. Teigen will be attending and taking a silent auction prize.
- Name Badges – R. Gerbracht will look into finding someone who produces the magnetic name badges. L. Nelson stated there is a trophy shop located near the Rapid City SDDOR office that may provide them. The individual's name is Charles VanVleet.
- Meeting adjourned at 12:40 p.m.

/s/ Lila Teigen, CAA
District 1 Chairperson