

# DISTRICT 1 MEETING

## BISON, SOUTH DAKOTA

### District 1 Meeting- May 3, 2023

District 1 Meeting was held May 6, 2023 at 9:30 am in Bison, SD

Present were Corina Kocer and Carrie Fisher (Perkins), Donna Jones, Cristina Wilson and Johnna Ramirez (Butte), Brandy Meier and Zoe Olson (Dewey), Brenda Kari and Ashton (Harding), Amy Schriock (Corson), Misty Williams (Ziebach), Patty Caster (DOR) and Rownea Gerbracht (Vanguard)

Meeting was called to order at 9:38 am.

Motion made by Corina to approve the May 6, 2022 Agenda with a corrected time change. Seconded by Amy. Vote Unanimous. Motion carried.

Motion made by Corina to approve May 6, 2022 minutes. Seconded by Brandie. Vote Unanimous. Motion carried

#### Introduction of New Staff

- Ashton was introduced as part time employee for Harding County. Round table introductions of all members and current events.

#### Assessor Calendar/ Sales Ratio Comparison

- Discussion held recent months in the assessor's office. Each county shared sales ratio statistics and how changes are implemented within each office. Appeals and how to better educate property owners was discussed. Perkins county shared different presentations and information published on their county website.
- Extensive discussion regarding topics of education and the importance of hands-on training from our DOR Property Tax Specialist. Workshop ideas were Grading & Conditioning, In-depth materials and construction practices, Office Procedures, Efficiency in Assessing, Advanced Basics or Basics for 2-3 year assessors, Excel classes with practical application for Equalization Office. The assessors calendar needs updated and possibly more in-depth. It was noted that Ag Adjustment classes were going to be offered from the DOR.

#### DOR Related Topics

- An overview of abstracts was discussed. New directors are asking for more help and direction from the state. Quarterly meetings for new directors with processes for the up coming months would be beneficial. A monthly district newsletter was an idea that was presented. Updates and more informative assessors' calendar is needed.
- Legislation regarding Owner Occupied was discussed along with how each county is applying owner occupied.
- Online tools and information from the DOR were shared

#### CAMA Training

- Rownea demonstrated the remote checkout function for Vanguard.
- Ideas were shared regarding efficient reappraisal practices. Using job notes more efficiently etc.

#### District Chair Nominee

- A motion was made by Corina to nominate Zoe Olson for District 1 chair. Seconded Amy. Vote Unanimous Motion Carried

Old Business: None

New Business: District Gift for Conference. Butte County will pick out the gift.

Motion made by Corina to adjourn. Seconded Zoe. Vote Unanimous. Motion carried. Meeting adjourned at 1:38 pm.

Respectfully Submitted: \_\_\_\_\_  
Cristina Wilson  
Butte County Deputy Director