

June 16th 2023 SDAAO Executive Board Meeting

Attendees: Amber Jensen(DOR), Carrie Stephenson(Hyde County, President), Christopher Mooney(District 2), Cori Kaufman(President Elect, Mc Cook County), DeAnna Berke(Registered Agent), Denise Weber(District 4), Jacob Brehmer(Brookings County, District 5 Chair), Jill Hoogeveen(District 7), Joshua Marbach(Vice President, Minnehaha County), Karla Goossen(Lincoln County District 6), Kim Eichstadt(District 9), Thomas Pauli(Secretary, Deuel County), Zoe Olson(District 1) 7:30AM, Sioux Falls SD

New Business:

- **Refunds for 2023 Conference**
 - Discussion: Ashton Giannanotti, Harding County is requesting a refund of conference registration fees due to personal reasons.
 - Discussion: Brenda Kari, Harding County is requesting a refund of conference registration fees due to employment changes.
 - Motion: To Deny Ashton Giannanotti and Approve Brenda Kari on the refunds by Cori Kaufman, President Elect
 - Second by Karla Goossen, Lincoln County, District 6
 - Motion carried unanimously
 - Discussion: Nicole Anderson, DOR is requesting a refund of conference registration fees due to a conflicting scheduling reasons.
 - Motion: To Approve the refund by Cori Kaufman, President Elect
 - Second by Joshua Marbach, Vice President
 - Motion carried unanimously
- **New Tax Business Selection**
 - Discussion: The SDAAO's current tax company is retiring its business and the Association will need to seek out a new company.
 - Motion: To allow Rhea Crane, Treasurer to seek out and hire a new company made by Jacob Brehmer, District 5 Chair
 - Second by Cori Kaufman, President Elect
 - Motion carried unanimously
- **SDDOR Education Request**
 - Discussion: The SDDOR is in possession of older, outdated projectors that are utilized during schools and conferences. The outdated equipment is forcing the association to lease out equipment which is proving costly. The SDDOR is requesting three new projectors in the mid-tier price range with an estimate of \$700-\$1,100 per unit.
 - Motion: To approve the request to purchase three new projectors for the SDDOR by Jacob Brehmer, District 5 Chair
 - Second by Chris Mooney, District 2
 - Motion carried unanimously
- **SDAAO Instructor Per Diem Mileage Request**
 - Discussion: It has been requested that the executive board consider the reimbursement of per diem mileage be paid towards SDAAO school instructors whose county denies to cover costs associated for teaching at schools. The Executive Board already handles lodging and meal reimbursement on a case by case basis and discussed lumping

mileage into the already adopted plan and consider all per diem requests be handled in an equal manner.

- Motion: To rescind the old per diem request plan and adopt mileage to be added so that all reimbursement requests are handled on a case by case basis at the discretion of board approval/denial made by Zoe Olson, District 1
- Second by Jacob Brehmer, District 5 Chair
 - Motion carried unanimously
- **SDAAO/IAAO School Registration Fee Increase**
 - Discussion: Costs associated with School are inflated and costing the association more than the association is pulling in from registration fees. The proposal is to increase the 2024 SDAAO/IAAO Course registration fee by \$50(SDAAO)/\$100(IAAO) making an SDAAO course \$400 and an IAAO Course registration of \$500. Even with this increase the Association will still incur a higher cost than registration brings in but will slow the depletion of funds at a substantial rate.
 - Motion: To increase the 2024 SDAAO/IAAO registration fees by \$50(SDAAO)/\$100(IAAO) by Cori Kaufman, President Elect
 - Second by Jacob Brehmer, District 5 Chair
 - Motion carried unanimously
- **School/Conference Refund Deadline**
 - Discussion: The Board wanted to Revisit the timeframe and set structure to the school/conference refund policy. Due to scheduling instructors and ordering of literature, it was requested we consider setting a deadline at which point refunds would be automatically made and when they would be considered at the board's discretion on a case by case basis. The timeframe discussed was six weeks, meaning any refund request made prior to six weeks from the event would receive an automatic refund and anything six weeks and leading up to the event would be considered and voted on by the executive board.
 - Motion: To set in place a six week registration refund deadline by Cori Kaufman, President Elect
 - Second by Joshua Marbach, Vice President
 - Motion carried unanimously

Announcements:

- **District Meeting Workshop Credit**
 - Amber Jensen, DOR suggested contacting her with any ideas regarding potential workshop credit while attending District Meetings. If you have any ideas that can be considered for workshop credit while attending district meetings, run it by her for approval.

Tentative Meeting:

- **October 2023**

Meeting Closure:

- Discussion: Adjourn Meeting
 - Motion: To adjourn meeting by Cori Kaufman
 - Second by Chris Mooney
 - Motion carried unanimously